



Vena Certification: Excelling Your Expertise in Vena 365 Reporting

Brought to you by Vena Academy

November 12, 2024

Session Information:

Presenters:

Kareen Mallon, Training Specialist, Vena Solutions

Liv Morris, Training Specialist, Vena Solutions

Supporting:

JP Marengo, Team Lead, Solutions Architecture, Customer Training, Vena Solutions

Vena Customer Exchange – Dallas (November 12, 2024):

Get exclusive access to Vena's Product certification program beginning your journey with **Vena Certified: Report Architecture** (available only to Vena Customers and Partners with prior in-depth experience and knowledge of Vena 365). In this **intermediate-level session**, you'll learn how to use Vena's advanced mapping tools to enhance your reporting skills. Advance from **intermediate to expert** by mastering dynamic file structures and showcasing your Vena expertise. Don't miss this chance to become a recognized leader as a **Vena 365 Certified Report Architect**. Join us in Dallas for a 3.5-hour hands-on session led by our expert Vena Training Specialists.

Learning Objectives:

By the end of this session, participants will be able to:

- Utilize specific mapping strategies to effortlessly update and create their own **Vena 365** files.
- Implement **Vena 365's** enhanced mapping features, including Named Ranges and Expression Editor, to construct **Vena 365** files effectively.
- Create custom reports in **Vena 365**, integrating visualization components such as data bars to enhance readability and insights.

What You Need for This Session:

Bring your own laptop, charger and mouse.

Vena 365 enabled on the laptop that you're bringing to the event.

Please follow the steps outlined in the [Vena 365 System Requirements Guide.pdf](#) to confirm that you have Vena 365 on your laptop.

☑ **Completed these Vena Mapping courses:**

- [Vena 365: Introduction to Mapping and the Vena Manager Role](#)
- [Vena 365: Intermediate Mapping Techniques to Build Efficient Vena Files](#)
- [If you don't already have a Vena Academy account, go to the FAQ below to find the job aid with instructions on how to do this. After completing your Vena Academy registration, use the two course links provided above to self-enroll and complete the prerequisite courses.](#)

☑ **Freshened up your Excel knowledge by reviewing the following resources:**

- [IF Function](#)
- [Use the Name Manager in Excel](#)

CPE-Eligibility:

To earn CPE credits the learner is expected to:

- Attend the entirety of the 3.5-hour session. Register your attendance and departure on the attendance sheets at the registration desk, including exits and re-entry during breaks.
- Complete all learning activities within the session.
- Complete session survey at the end of the session. *Survey submission is optional.*

CPE/ Vena Academy FAQs:

When and how will I receive my CPE/CPD Credits?

CPE/CPD credits will be delivered to your [Vena Academy profile](#) within 30 business days. Follow the instructions outlined in this [job aid](#) on how to access your CPE/CPD Certificates and credits.

What is Vena Academy?

Vena Academy is your centralized space for learning. Access our extensive content library containing courses about Vena Product Knowledge, Microsoft Training (i.e. Excel, PPT), and Professional Development courses designed for Finance Professionals.

Do I need to be a Vena Customer to register for a Vena Academy profile?

You do not need to be a current customer to register for Vena Academy. This resource is available to all Finance and Operations professionals, regardless of whether you are a current Vena user.

I don't have a Vena Academy profile. How do I create one?

Visit Vena Academy at <https://academy.venasolutions.com> and follow the prompts to create a free Vena Community profile. Enter your work email and password. Follow the instructions outlined in [this job aid](#) to create a Vena Community account and log into Vena Academy for the first time.

I waited 5-7 business days and my CPE/CPD credits are not available in my Vena Academy profile. What should I do?

First, check that you are logged into Vena Academy using your work email. If you require additional support, please email learning@venacorp.com.

National Association of State Boards of Accountancy (NASBA) Information Regarding CPE Credits for this Program

Number of CPE credits: 3.0 CPE credits for 50-minute session

Recommended NASBA Field of Study: Specialized Knowledge

Instructional Delivery Method: Group Live

Sponsor Identification number: 129667

Session Registration: To register for this session, go to:
<https://www.venasolutions.com/events/dallas-user-group-november-2024>

Glossary: Refer to Vena Academy for instructions on accessing the glossary.

Course Date: November 12, 2024

Who Should Attend: Vena Customers and Partners using Vena 365

Program Level: Intermediate/Advanced

Prerequisite Education:

- [Vena 365 Introduction to Mapping and the Vena Manager Role](#) eLearning course; and
- [Vena 365 Intermediate Mapping Techniques to Build Efficient Vena Files](#) eLearning course

Advanced Preparation: None

Interactive Engagement Element: None (high-profile speakers)

Official Registry Statement: Vena Solutions is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing on the National Registry of CPE Sponsors. State Boards of Accountancy have the final authority on the acceptance of individual courses for CPE credit. Complaints regarding sponsors may be submitted to the National Registry of CPE sponsors through its website: www.nasbaregistry.org.

If you undertake this course for CPE credits, you can leave final comments in the Course Survey.

Refund and Cancellation Policy

Refund, Cancellation Policy & Changes to Event Program

Cancellation by attendee: In the event that you wish to cancel your attendance at the Event, you must provide written notice to Vena. As there are no registration fees for the event, no refund of registration fees will be provided.

Cancellation by Vena: Vena reserves the right to cancel or reschedule the Event at any time for any reason. In the event of such cancellation or rescheduling, Vena will provide written notice to all registered attendees. As there are no registration fees for the event, no refund of registration fees will be paid.

Vena may (at its sole discretion) change the format (including, without limitation, from a physical in-person Event to a virtual Event and vice versa), speakers, participants, content, venue location and program, or any other aspect of the Event at any time and for any reason, whether or not due to a Force Majeure Event (as defined below), in each case without liability.

- (i) Force Majeure. Vena shall not be liable for any failure or delay in performing its obligations under these Terms to the extent that such failure or delay is caused by an event beyond its reasonable control, including but not limited to acts of God, natural disasters, government actions, labor disputes, or technical failures. In the Event of any such delay or failure, Vena shall be excused from its performance obligations for the duration of the Event and shall not be liable for any resulting damages or losses.

Complaint Policy

Attendee/session may lodge complaints through email to: learning@venacorp.com.

Once a complaint has been lodged:

1. Vena Solutions will document the complaint and share with our advisory committee.
2. Vena Solutions will set a for the committee to review.
3. Upon review, the committee will recommend and document a proposed resolution.
4. Vena Solutions will contact the aggrieved and the committee's resolution.



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